Student Fee Advisory Committee (SFAC) Meeting Minutes
Friday, November 13, 2020 3:00 PM – 5:00 PM
Via Zoom Web Conference

IN ATTENDANCE

Committee Members
Andrew Carrillo, Dwayne Banks, Beth Hellwig, Rashid Rahiman, Theodore Albiniak, Jay Orendorff, Alondra Esquivel Garcia, Joshua Ochoa, Brian Sharber, Zoram Ruiz-Mercado, Chantel Bermudez, Gilberto Ramirez

Guests
Ilana Crispi, School of Art; Jasmin Bomanjee, COSE

At its meeting on Friday, November 13, 2020 the Student Fee Advisory Committee engaged in the following:

a. The meeting began at 3:04pm with introductions and welcoming the newly appointed Staff Representative Gilberto (Gil) Ramirez.

b. Co-chair Andrew Carrillo determined that quorum was met and the minutes of the meeting of September 11, 2020 were approved by consensus.

c. There was a call for public comment. Having heard none, the meeting continued without input from the public.

d. Due to technical challenges, Interim Associate Vice President for Fiscal Affairs John Gates was unable to attend as planned. The Gator Pass update was tabled to the next meeting.

e. Ilana Crispi, Assistant Professor in the School of Art, responded to questions from the committee regarding the Category III Fee Action Requests submitted by the School of Art for the ceramics program. The fee actions are being requested for implementation beginning with the Summer 2021 term.

f. Gil Ramirez suggested, and it was agreed by consensus, that the committee build a mechanism for student feedback/input into the Category III Fee Action Request form. The updated form will be provided at the next committee meeting.

g. Co-chair Beth Hellwig noted for the committee that there is now a fund to cover the cost of shipping supplies purchased with Category III fee revenue to students during remote operations. The fund is housed in Academic Affairs, but individual colleges are responsible for logistical arrangements.

h. Committee members voted to approve the Category III Fee Action Requests from the School
i. There was discussion regarding Category IV fees and the committee’s scope of input on fees in this category. Brian Sharber reminded the committee that we are authorized to advise the president on the establishment and adjustment only of these fees. SFAC is not delegated oversight of Category IV fee revenue.

j. Jay Orendorff led the committee in a review of the report that the committee requested on Category IV fees. The decentralized nature of Category IV fees creates a challenge in monitoring these fees. There was discussion on how the committee might work with units/departments regarding student fees.

k. The committee agreed by consensus to engage in a review of all student fees in categories II, III and IV. The review will consider potential adjustments for inflation and uses of fee revenue.

l. Policy Updates
   o The CSU Viewpoint Neutrality
      o Policy was reviewed and VP Hellwig shared some insight into the origin of the policy.
   o IRA Guidelines
      o Guidelines updated to include viewpoint neutrality requirement. The committee will invite the SFAC IRA Liaison to the next committee meeting to review the updated guidelines.
   o SF State Procedures to Implement CSU Executive Order 1102
      o There was discussion on the use of the terms *Chair* and Co-chair* in this policy. Co-chair Andrew Carrillo entertained a motion to adjust the language to read *Co-chair* where applicable. Motion made by Josh Ochoa, second by Zoram Ruiz Mercado. The motion carried with one abstention.

m. Student representatives expressed interest in revisiting IRA support of University Library functions.

n. The meeting adjourned at 4:43pm.

Respectfully submitted,

Brian Sharber
Brian Sharber, Office & Events Coordinator
Office of the Vice President
Student Affairs & Enrollment Management