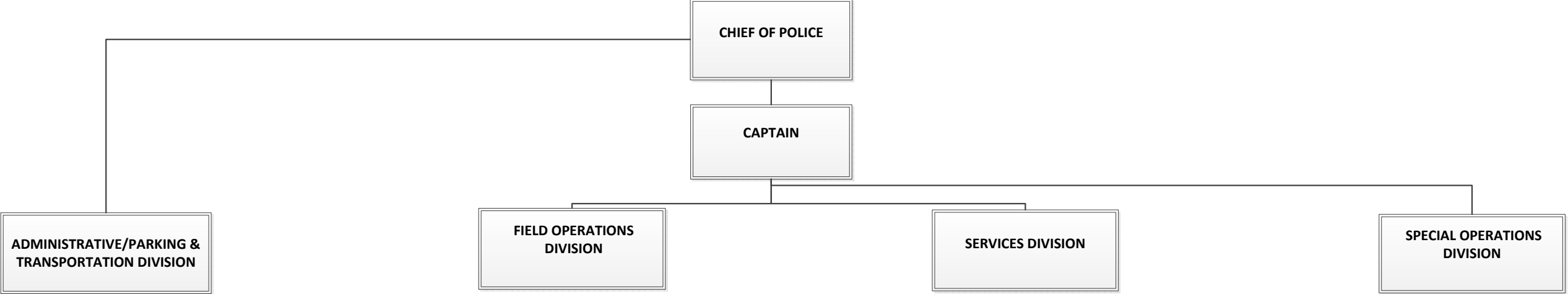


San Francisco State University
Police Department
Functions Chart



Parking Services

- Parking Services Program Management
- PCO supervision deployment
- Citation processing
- Special Event Coordination Requiring Space Reservations/ Staffing Signage, and Staffing
- Student Employee Supervision

Transportation

- Shuttle Bus program
- SFMTA Liaison

Fiscal Affairs

- Budget planning
- Department invoicing (receivables/payables)
- Procurement liaison
- UPD Building Coordinator oversight

Personnel/Payroll/Recruitment

- Search Process
- Pre-employment Requirements
- Recommendation to Hire
- **BG Investigator Liaison***
- Personnel Transactions
- Compensation & Classification Requests
- Payroll Reporting

LiveScan Services

- Liaison and MOU Contact
- Livescan Appointments, Reports and Recharges

Personnel/IA/WC Records Management

- POST Personnel Audits
- IA Records Management
- Worker's Comp Records Management

External Committee Representation

- Transportation Demand Committee
- B&L (Building & Logistics- for Campus COVID response and planning)
- Housing & Res Life meeting
- Hiring Panels (Search Committee representation)

Patrol

- Patrol Service
- Call Response
- FTO- SAC coordination
- Schedule Publishing(Shift Rotations)

CRU

- CRU Response

CRU Training

Communications Center

- Answer Calls for Service
- Dispatch Calls
- Document Radio Traffic in RIMS

ITS

- ITS Project Management
- Maintenance of all IT systems
- Liaison with SF Radio Shop

Motor Vehicles

- VMO
- Motorcycle Maintenance
- New vehicle acquisition
- Sport
- Bicycle patrol operations
- Bicycle inventory maintenance

External Committee Representation

- CAT (Campus Awareness Team)
- B&L (Building & Logistics- for Campus COVID response and planning)
- DPRC
- Safe Place
- Housing & Res Life meeting
- Hiring Panels (Search Committee representation)

Investigations Unit

- Investigations
- SFDA Liaison
- Re-Books
- ACT (Action Care Team) Campus Behavioral Intervention Team
- Maxient Entry Completion
- Student Conduct Liaison
- Title IX Liaison

CLU

- Community Outreach & Engagement
- Crime Prevention
- Social Media Monthly Stat Report

Property & Evidence

- Lost & Found Property
- Evidence Booking
- Evidence Destruction
- Property Safekeeping

Records Unit

- PRA Request Response
- Clery Compliance
- DOJ Compliance (CIBRS, RIPA...)
- Committee Liaison
- Report Requests
- Court Liaison (subpoenas)
- Pitchess & Brady request coordination

Housing Unit (Projection)

- Housing Meetings
- Housing Community Outreach

Outside Compliance/Audits

- State Audits
- Outside Department Audits, Compliance Audits

External Committee Representation

- CAT (Campus Awareness Team)
- B&L (Building & Logistics- for Campus COVID response and planning)
- DPRC
- Safe Place
- Housing & Res Life meeting
- Hiring Panels (Search Committee representation)

CSS

- Library Coverage
- Campus Coverage
- Liaison with Parking Services re: PCO Coverage

Professional Development

- In-Service Training
- POST required Training
- BWC Oversight Policy
- Management of in-house training (Lexipol implementation)

Special Events & Projects

- Special Event Meetings
- Special Event Management
- Special Event OPS Order drafting
- Dignitary Protection/Security

Student Programs (SCSP)

- Scheduling & Deployment of students
- Training of SCSP's
- Campus SafeWalk Program coordination

Equipment (Quartermaster)

- Department equipment
- Quartermaster
- Accreditation (Projection)
- ICLEA accreditation preparation and assessment
- ICLEA Compliance
- External Committee Representation
- CAT (Campus Awareness Team)
- Campus Safety Committee (facilitated by EH&S)
- B&L (Building & Logistics- for Campus COVID response and planning)
- DPRC
- Safe Place
- Housing & Res Life meeting
- Hiring Panels (Search Committee representation)